

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
DECEMBER 19, 2017 AGENDA**

Subject:	Action Required:	Approved By:
<p>Request for a sole-source designation for the purchase of Motor Vehicle Liability, Compensation and Collision Insurance for the City of Little Rock</p> <p>Submitted By:</p> <p>Fleet Services Department</p>	<p>√ Ordinance Resolution Approval Information Report</p>	<p>Bruce T. Moore City Manager</p>
SYNOPSIS	<p>The Fleet Services Department is requesting approval to award a Sole-Source Purchase Order to Arkansas Municipal League - Municipal Vehicle Program to administer a Self-Insurance Program for the City of Little Rock's Motor Vehicle Liability Insurance including Compensation and Collision Insurance for current vehicles.</p>	
FISCAL IMPACT	<p>Total cost of this purchase is \$440,000.00, and the funds for this purchase are allocated in Fleet Services 2018 Operating Account, No. 600020-63610.</p>	
RECOMMENDATION	<p>Approval of the resolution.</p>	
BACKGROUND	<p>This purchase will provide Motor Vehicle Liability and/or Compensation and Collision Insurance for the City's motor vehicles from January 1, 2018, to December 31, 2018. Additional vehicles will be purchased throughout 2018; therefore, staff may come before the Board with an adjustment in cost.</p>	